

THE OGDEN ASTRONOMICAL SOCIETY

CONSTITUTION

September 1970

ARTICLE I - Name

The name of this organization shall be The Ogden Astronomical Society.

ARTICLE II - Purposes

The goals of the group are: 1) to promote interest and education in astronomy among people in the Ogden area; and 2) to provide a means for amateur astronomers to meet together and exchange ideas in their particular field of interest within astronomy.

ARTICLE III - Members

Section 1. There shall be three classes of membership:

- a. Adult members: Any person over the age of 16 joining the organization who is not elected an honorary member shall be an adult member.*
- b. Junior members: Any person under 16 years of age, joining the organization, shall be a junior member. Junior members shall be sponsored by an Adult member in good standing. The Adult member is accountable for payment of the Junior Member's dues.*
- c. Honorary members: Any person recommended by the president and so elected by the members shall be an honorary member.

ARTICLE IV - Amendment

This constitution may be amended by two-thirds vote of the members in good standing present at any regular meeting of the organization, provided that written notice of the proposed amendment has been sent to all members at least ten days before the meeting.

BY-LAWS

ARTICLE I - Meetings

- Section 1. Meetings shall be held on the second Thursday of each month, unless otherwise ordered.
- Section 2. The Annual Meeting of the organization shall be the first meeting held after September 1 of each year.
- Section 3. Notice of each meeting shall be sent to all members at least five days in advance of such meeting.
- Section 4. Each Adult member in good standing shall be entitled to vote at meetings.*
- Section 5. A quorum shall consist of the voting members present at a meeting of the organization for which notice has been mailed to all members.
- Section 6. The fiscal year shall begin September 1 and end August 31.

ARTICLE II - Dues

- Section 1. Dues for adult and junior members shall be established each year at the Annual Meeting by the majority of votes of the members. Honorary members shall pay no dues. Annual dues shall be prorated to the end of the fiscal year.
- Section 2. The Treasurer shall notify the Secretary when a member is ninety days in arrears in the payment of dues. The Secretary will notify the delinquent member in writing forthwith, and if all dues are not fully paid within ten days, the delinquent member shall be notified by the Secretary that he is no longer a member in good standing. If all dues are not fully paid within thirty days after such second notice, the delinquent member shall be dropped from the list of members.
- Section 3. A delinquent member will be reinstated upon payment of all back dues to the Treasurer.

ARTICLE III - Officers and Committees

Section 1. The officers of this organization shall be a **President**, a **Vice-President**, a **Treasurer**, and a **Secretary**, all of whom shall be members in good standing. Each officer shall serve a term of one year or until his successor is elected or appointed.

Section 2. All officers, together with the immediate past President, shall constitute the **Executive Committee** of the organization.

Section 3. The duties of the officers shall be as follows:

- a. The President shall be the chief executive of the organization and shall preside at all meetings of the organization and of its officers. He shall appoint the members of all committees and be a member ex officio of such committees, except the nominating committee.
- b. The Vice-President shall assist the President as the President may direct and shall assume the duties of the President in his absence.
- c. The Secretary shall give notice to the members of all meetings and shall keep the minutes of all meetings and such other records and shall perform such other duties as the President or these by-laws may direct.
- d. The Treasurer shall have custody of all funds of the organization, shall collect all dues, and shall keep books and records showing all funds received and disbursed and all assets and liabilities of the organization. These books shall be open to the inspection of any member at any meeting. The Treasurer shall not make any expenditure in excess of fifty dollars (\$50.00) without the approval of the members or the Executive Committee.* The Treasurer shall audit the records of his

predecessor upon taking office, and shall give a full account to the members at the Annual Meeting prior to leaving office and at such other times as the President may direct.

- e. The Executive Committee, of which the President is Chairman, shall transact all business affairs, present all recommendations, and consider all matters concerning the welfare of the organization.
- f. **Nominating Committee:** A Nominating Committee of three (3) members shall be appointed by the President at least two (2) meetings prior to the Annual Meeting. Its duties shall be to nominate a slate of officers at the Annual Meeting, as more fully described in Article IV below.
- g. Such other committees as the President may at his discretion appoint.

ARTICLE IV - Election of Officers

- Section 1. Officers of the Organization shall be elected at the Annual Meeting.
- Section 2. At least one (1) week prior to the Annual Meeting, the chairman of the Nominating Committee shall submit to the President a slate of candidates to be nominated, each of whom shall have been contacted by the Committee and shall have agreed to serve if elected.
- Section 3. At the Annual Meeting, the Chairman of the Nominating Committee shall place in nomination the slate of officers selected by the committee. Additional nominations may be made by any member for any office, provided that prior consent of the nominee has been obtained, and provided further that a person elected to one office may not be nominated for the concurrent term of another office.
- Section 4. Officers shall serve until their successors have been elected. Vacancies occurring prior to that time in any office except the President shall be filled by the President by appointment. If a vacancy occurs in the office of President, it shall be filled by the Vice-President, who shall then appoint a new Vice-President.

Section 5. No officer except the Secretary or Treasurer may be elected to the same office for more than two (2) successive terms.

The rules contained in "**Robert's Rules of Order Revised**" shall govern meetings of this organization and its committees in all situations where they are applicable and are not inconsistent with the Constitution or these by-laws.

ARTICLE VI - Amendments

These By-Laws may be amended by a two-thirds vote of the members in good standing at any meeting of the organization, provided that written notice of the proposed amendment has been sent to all members at least seven* days before the meeting.

- Amended December 1994